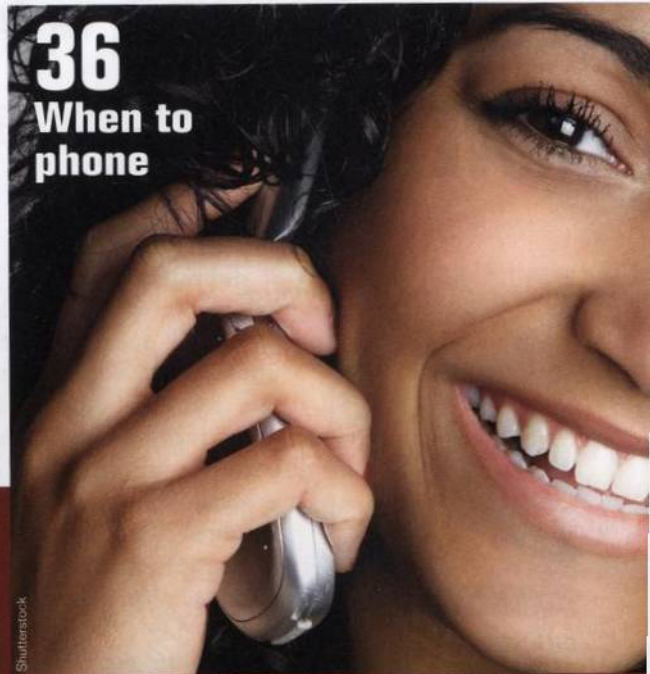


10
Talking about clothes

You have to make daily choices about what to wear. How well do you know the language of clothes?



36
When to phone

Sending an email or text message is quick and simple. But often, it is better to pick up the telephone.

WORKING WORLD

- 6 Names and News** all levels
The latest from the world of business
- 9 My Working Life** medium
Owen Martin, naval architect in Brunei

TEST

- 10 Clothing** all levels
What you wear can say a lot about you. Test your knowledge of language to do with clothes

GLOBAL BUSINESS

- 16 Education** advanced
A British school teaches its pupils how to run their own business
- 20 Head-to-Head** advanced
Should Scotland leave the UK?
- 22 Business Press** advanced
Comments from the world's media
Behind the Headlines
Media Watch Language in the news

INTERCULTURAL COMMUNICATION

- 26 Working with Spain** medium
We speak to three experts about Spanish business culture and what you need to know when working in Spain
- 32 Dialogue** medium
Two professors, one from Italy and one from Sweden, discuss their jobs
- 34 The View from Here** medium
Is France ready to copy the German model?
Country File France

BUSINESS SKILLS

- 36 Telephoning Skills** medium
Making better use of the telephone at work
Language survival guide to cut out and keep
- 43 The Write Way** medium Formal/informal complaints
- 44 Meeting Point** medium Emotional persuasion
- 45 Say It in Style** medium Eating out

CAREERS

- 46 Bullying in the Workplace** medium
How to deal with this serious problem
- 51 The Job Doctor** medium US Changing careers in midlife
- 52 My Way** medium Ecologist Chris Gleed-Owen

MANAGEMENT

- 54 Profile** advanced
Australian mining magnate Gina Rinehart
- 56 What I've Learned** advanced
Pro-democracy leader Aung San Suu Kyi
- 58 Business Basics** advanced US
Enterprise risk management
- 59 Executive Eye** medium
Global lessons for managers

TECHNOLOGY

- 60 Traffic Management** medium
How technology will improve traffic flow
- 64 Language Focus** advanced Quarries
- 66 Innovations** advanced New product developments
- 67 Technically Speaking** medium
The importance of programming skills

LANGUAGE SECTION

- 68 **Vocabulary** The petrol station **easy**
- 69 **Language Cards** Pull out and practise **all levels**
- 71 **Grammar at Work** Spoken grammar **medium**
- 72 **Short Story** Losing Face **medium US**
- 74 **English on the Move** Luggage difficulties **easy**
- 75 **The Maine Event** An office dialogue **medium**
- 76 **English for...** local government **medium**
- 78 **Financial English** Net present value **advanced**
- 79 **Authentic English** Managing topics **medium**
- 80 **Legal English** Legalese **advanced**
- 81 **What's New?** Products, sites, events **medium**

REGULAR SECTIONS

- 3 **Editorial**
- 82 **The Last Laugh** **easy**