

# Table of Contents

Preface .....	9
<b>INTRODUCTION .....</b>	<b>11</b>
<b>WORD FORMATION .....</b>	<b>17</b>
<b>GRAMMAR .....</b>	<b>21</b>
<b>MORPHOLOGY .....</b>	<b>24</b>
<b>WORD CLASSES .....</b>	<b>25</b>
<b>NOUNS .....</b>	<b>28</b>
- <i>Proper nouns</i> .....	28
- <i>Count and non-count nouns</i> .....	29
- Number .....	29
- Case .....	31
- Gender .....	32
- Definiteness .....	33
- <i>Zero determiner</i> .....	36
<b>PRONOUNS .....</b>	<b>38</b>
- <i>The foregoing, the above</i> .....	41
- <i>Other, another</i> .....	43
- Demonstrative pronouns .....	43
- Relative pronouns .....	44
- Universal pronouns .....	44
- Quantifiers .....	44
- Other pro-forms .....	44
- <i>Here-, there-, where-</i> .....	45
<b>ADJECTIVES .....</b>	<b>47</b>
<b>ADVERBS .....</b>	<b>50</b>

---

<b>VERBS</b>	52
- Archaic forms	52
- Phrasal verbs	52
- Verbs of Germanic origin	53
- Analytical verb forms	53
- Emphatic <i>do</i>	53
- Pro-form <i>do</i>	54
- Negative <i>do</i>	54
- Transitive and intransitive verbs	54
Tense	55
Aspect	57
Mood	58
The Subjunctive	58
Modal verbs	62
- <i>Deontic and epistemic modality</i>	64
- <i>Shall</i>	65
- <i>Shall</i> in temporal clauses	66
- <i>Shall</i> in conditional clauses	66
- <i>Should</i>	67
- <i>May</i>	68
- <i>Will/would</i>	69
- <i>Can/could</i>	69
- <i>Must</i>	69
- <i>May</i> and <i>shall</i> coordinated	70
Causatives	70
The passive	73
Non-finite verb forms	76
- The infinitive	76
- Split infinitive	76
- The <i>-ing</i> form	80
- The <i>-ed</i> participle	80
<b>PREPOSITIONS</b>	82
- Characteristic uses of selected prepositions	86
<b>CONJUNCTIONS</b>	97
<b>SYNTAX</b>	100
Syntactic structures	100

---

<b>CLAUSE ELEMENTS .....</b>	104
– The subject and the predicate .....	104
– The object .....	105
– The complement .....	105
– The adverbial .....	106
– Apposition .....	107
<b>TYPES OF SENTENCES .....</b>	108
Word order (order of clause elements) .....	108
Coordination .....	109
(a) nominal: .....	112
(b) verbal .....	113
(c) adjectival .....	114
(d) adverbial .....	115
(e) pronominal .....	115
(f) prepositional .....	115
(g) other .....	116
Coordination of converses .....	116
Coordination of opposites .....	117
Coordination of items followed by different prepositions .....	118
Coordination of various grammatical forms of the same item .....	118
Split coordination .....	120
Generalization .....	120
Extension .....	120
Coordinated clauses .....	121
Subordinate clauses .....	122
– Conditional clauses .....	122
– Alternative conditional-concessive clauses .....	127
– Temporal clauses .....	128
– Comparative clauses .....	128
– Clauses of purpose .....	128
– <i>The fact that</i> .....	129
Non-finite clauses .....	130
– infinitive clauses .....	130
– <i>ing</i> form clauses .....	130
– <i>ed</i> participle clauses .....	131
Verbless clauses .....	132
The construction <i>there is</i> .....	133

Some special features involving negation .....	133
Inversion .....	140
<b>APPENDIX .....</b>	<b>141</b>
Other typical features of legal English .....	141
Use of Latin and French words .....	141
Alliterated phrases .....	141
Words with a meaning different from the meaning they have in common use .....	142
Some words with typical legal uses .....	142
False friends ( <i>Faux amis</i> ) .....	146
Cross-reference markers .....	147
Notes on pronunciation .....	150
Punctuation .....	151
<b>EXERCISES .....</b>	<b>152</b>
<b>RESUMÉ .....</b>	<b>193</b>
<b>ABSTRACT .....</b>	<b>194</b>
<b>Bibliography .....</b>	<b>195</b>