CONTENT

I. Lectures	
1. FINANCIAL ACCOUNTING	
1.1 Accounting	. 7
1.2 Financial Accounting	. 8
1.3 Users of Financial Accounting Information	. 8
1.4 Information Cycle	. 8
1.5 Accounting Legal Frame in the Czech Republic	. 9
1.6 Accounting Harmonization	. 9
1.7 The Czech Republic Recording Duty	
2. FINANCIAL STATEMENTS	
2.1 Basic Financial Statements	
3. BALANCE SHEET (STATEMENT OF FINANCIAL POSITION)	12
3.1 Balance Sheet Structure	
3.2 Balance Sheet Items	
3.3 Accounting Equation (Balance Sheet Equation)	
3.4 Continuity of Annual Balance Sheets	
4. FINANCIAL ACCOUNTING PROCESS	
4.1 Transaction Effects:	
4.2 Accounting Document	
4.3 The Account	
4.4 Accounting Cycle	
4.5 Reporting Procedure	
4.6 Books of Accounts	19
4.7 Financial Accounting - Conclusion	20
4.8 Chart of Accounts	20
5. INCOME STATEMENT (PROFIT/LOSS ACCOUNT)	
5.1 Relation between Balance Sheet and Income Statement	
5.2 Profit or Loss	
5.2.1 Profit or Loss Calculation	
5.2.2 Revenues and Expenses	22
5.2.3 Accrual Accounting	
5.2.4 Retained Earnings	
5.2.5 Accounts Classification	
5.2.6 Book-closing of Accounts	
5.2.7 Income Statement Structure	
6. INVENTORIES (STOCK)	
6.1 Purchased Inventories	
6.1.1 Method A (Perpetual Inventory System)	
6.1.2 Method B (Periodic Inventory System)	
6.2 Own Production	
6.3 Taking a Physical Inventory	
6.3.1 Physical Inventory Differences	28
6.3.1.1 Physical Inventory Differences of Purchased Inventories	
6.3.1.2 Physical Inventory Differences of Own Production	29
6.4 External Expenses and Revenues and Internal Expenses and Revenues	29

7. LONG-TERM ASSETS (FIXED ASSETS)	
7.1 Classification of Long-term Assets	
7.2 Measurement of Long-term Assets	
7.3 Acquisition of Long-term Assets	
7.4 Depreciation of Long-term Assets	
7.4.1 Depreciation in Financial Accounting	
7.4.1.1 Depreciation Methods Used in Accounting	
7.4.1.2 Deprecation Recording	
7.4.2 Depreciation for Tax Purposes	
7.5 Disposal of Long-term Assets (Written off)	
8. TAXES	
8.1 Assessed taxes	
8.2 Excise duty - Value Added Tax (VAT)	
8.2.1 Characteristics of VAT:	
8.2.2 VAT Registration	
8.2.3 VAT Rates	
8.2.4 Taxable Person Records	
8.2.5 Function Mechanism of VAT	
8.2.6 VAT within the European Union	
8.2.7 VAT within the "Third Countries"	
9. EMPLOYEES PAYROLL	
9.1 Social Security and Health Insurance (Social Secur	
9.2 Personal Income Tax (Taxation of Individuals)	
9.3 Employees Payroll Recording in Employer Records	
10. INCOME STATEMENT STRUCTURE	
10.1 Structure of Income Statement in the Czech Republic	
10.2 Structure of Income Statement in IFRS	
11. CORPORATE INCOME TAX	
12. PROFIT DISTRIBUTION AND LOSS COVERING	
12.1 Profit Distribution	
12.2 Loss Covering	
13. ACCOUNTING PRINCIPLES	
13.1 Underlying Assumptions	
13.2 Accounting Principles and Characteristics	
13.2.1 Basic Accounting Principals	
13.2.2 Qualitative Characteristics of Information in Fina	
13.3 Notes to Financial Statements	
13.4 Accruals and Prepayments (Temporary Assets, Liabil	
13.5 Legal Rules	
13.5.1 Structure of Accounting Act	
13.5.2 Chosen Czech Accounting Standards for Entrepre	
13.5.3 Sorts of Decree on Double-entry Accounting	
13.6 Bookkeeping Policies	

II. Seminars	
Exercise 1: Opening Balance Sheet I	
Exercise 2: Balance Sheet Items Classification I	
Exercise 3: Opening Balance Sheet II	
Exercise 4: Balance Sheet Items Classification II	
Exercise 5: Changes in Balance Sheet Items	. 60
Exercise 6: Accounting Documents, Journal, General Ledger	. 61
Exercise 7: Transactions Recognition	. 65
Exercise 8: Balance Sheet Account, Profit/Loss Account	. 68
Exercise 9: Merchandise (Goods)	
Exercise 10: Methods of Purchased Inventory Recording	. 73
Exercise 11: Finished Products	
Exercise 12: Young Animals	. 77
Exercise 13: Tangible Long-term Assets - Acquisition and Depreciation	. 79
Exercise 14: Intangible Long-term Assets	. 81
Exercise 15: Tangible Long-term Assets – Written off	. 84
Exercise 16: Assessed (Direct) Taxes	85
Exercise 17: Value Added Tax I	
Exercise 18: Value Added Tax II	
Exercise 19: Employees Payroll	
Exercise 20: Income Statement I	
Exercise 21: Income Statement II	
Exercise 22: Corporate Income Tax I	
Exercise 23: Corporate Income Tax II	101
Exercise 24: Complex Exercise	103
III. Dictionary	
DICTIONARY	109
REFERENCES	
LIST OF SCHEMES	
LIST OF TABLES	
LIST OF SHORTCUTS	119
III. Appendixes	
LIST OF APPENDIXES	120