

Writing	Use of English	Listening	Speaking
Informal letters	Transformations (FCE Part 4)	Multiple matching (FCE Part 3)	Talking about photos (FCE Part 2)
1 Letters: Asking for information (FCE Part 1) 2 Articles (FCE Part 2)	Word formation: Affixes Word formation (FCE Part 3)	1 Sentence completion (FCE Part 2) 2 Multiple choice (FCE Part 4)	
Essays (FCE Part 2)	Word formation: Suffixes <i>-ful</i> and <i>-less</i> Word formation (FCE Part 3)	1 Multiple matching (FCE Part 3) 2 Multiple choice (FCE Part 4)	1 Collaborative task (FCE Part 3) 2 Further discussion (FCE Part 4)

Part 3: Multiple matching

1 Reviews (FCE Part 2) 2 Short stories (FCE Part 2)	Word formation: Adjectives ending in <i>-ing</i> and <i>-ed</i> Transformations (FCE Part 4) Word formation (FCE Part 3)	Preparing for listening: Focus on distractors Multiple choice (FCE Part 1)	Talking about photos (FCE Part 2)
Letters: An application (FCE Part 2)	1 Word formation (FCE Part 3) 2 Multiple-choice cloze (FCE Part 1) Open cloze: Prepositions (FCE Part 1) Word formation: Nouns and adjectives	1 True/False 2 Sentence completion (FCE Part 2)	1 Talking about photos (FCE Part 2) 2 Collaborative task (FCE Part 3)
Descriptions (FCE Part 2)	Open cloze: Relative clauses Transformations (FCE Part 4)	1 Multiple matching (FCE Part 3) Stated/Not stated	1 Collaborative task (FCE Part 3) 2 Interview (FCE Part 1)

Part 3: Word formation

Emails (FCE Part 1)	Open cloze (FCE Part 2) Transformations (FCE Part 4)	1 Sentence completion (FCE Part 2) 2 Multiple choice (FCE Part 4)	Supermarket psychology 1 Interview (FCE Part 1) 2 Talking about photos (FCE Part 2)
Essays (FCE Part 2) Articles (FCE Part 2)	Word formation: <i>-en</i> suffix Transformations: Future forms (FCE Part 4) Word formation (FCE Part 3) Multiple-choice cloze (FCE Part 1)	Multiple choice (FCE Part 1)	1 Interview (FCE Part 1) 2 Talking about photos (FCE Part 2)
Informal letters (FCE Part 2) Short stories (FCE Part 2)	Open cloze (FCE Part 2) Word formation: Adjectives Word formation (FCE Part 3) Transformations (FCE Part 4)	Multiple choice (FCE Part 4)	1 Collaborative task (FCE Part 3) 2 Further discussion (FCE Part 4)

Part 1: Emails

1 An article/A story (FCE Part 2) 2 Articles (FCE Part 2)	Multiple-choice cloze (FCE Part 1)	1 Sentence completion (FCE Part 2) 2 Multiple matching (FCE Part 3)	1 Collaborative task (FCE Part 3) 2 Further discussion (FCE Part 4)
Essays (FCE Part 2) Formal letters (FCE Part 1)	Open cloze (FCE Part 2) Transformations (FCE Part 4)	1 Sentence completion (FCE Part 2) 2 Multiple choice (FCE Part 1)	Collaborative task (FCE Part 3)
1 Reports (FCE Part 2) 2 Letters: Giving information (FCE Part 1)	1 Multiple-choice cloze (FCE Part 1) 2 Word formation (FCE Part 3) Open cloze (FCE Part 2) Transformations (FCE Part 4) Word formation (FCE Part 3)	Multiple matching (FCE Part 3)	Talking about photos

Part 3: Multiple matching

Part 4: Multiple choice

Formal letters: An application (FCE Part 2)	Word formation (FCE Part 3) Transformations (FCE Part 4)	1 Sentence completion (FCE Part 2) 2 Multiple choice (FCE Part 1)	
1 Set books (FCE Part 2) 2 Essays (FCE Part 2)	Word formation: Adjective suffixes <i>-ible</i> and <i>-able</i> Word formation (FCE Part 3) Transformations: Hypothetical situations (FCE Part 4)	Multiple choice (FCE Part 4)	Collaborative task (FCE Part 3)
Articles (FCE Part 2)	Multiple-choice cloze (FCE Part 1) Transformations (FCE Part 4)	Multiple matching (FCE Part 3)	

Part 3: Collaborative task

Part 4: Further discussion