

# Contents

## INTRODUCTION 5

### THE LISTENING MODULE

<b>Introduction</b>	7
<b>UNIT 1</b> Orientating yourself to the text 8	
<i>Who are the speakers?</i>	
<i>Where are they?</i>	
<i>Why are they speaking?</i>	
<b>UNIT 2</b> Listening for specific information 10	
<i>What are the key words?</i>	
<i>IELTS Section 1 task –</i>	
<i>table and note completion</i>	
<i>IELTS Section 1 task –</i>	
<i>form filling</i>	
<b>UNIT 3</b> Identifying detail 14	
<i>When do we need to listen</i>	
<i>for detail?</i>	
<i>IELTS Section 1 task –</i>	
<i>multiple-choice pictures</i>	
<b>UNIT 4</b> Identifying main ideas 16	
<i>What are the speakers</i>	
<i>talking about?</i>	
<i>What are the main ideas and</i>	
<i>how are they are developed?</i>	
<i>IELTS Section 2 task –</i>	
<i>multiple choice and note</i>	
<i>completion</i>	
<b>UNIT 5</b> Seeing beyond the surface 19	
<i>meaning</i>	
<i>What does the speaker mean</i>	
<i>exactly?</i>	
<i>How can we interpret</i>	
<i>intonation?</i>	
<b>UNIT 6</b> Following signpost words 22	
<i>What are 'signpost words'?</i>	
<i>How do they help us to</i>	
<i>understand?</i>	
<i>IELTS Section 3 task –</i>	
<i>note completion and labelling</i>	
<i>a diagram</i>	
<b>UNIT 7</b> Being aware of stress, rhythm 25	
<i>and intonation</i>	
<i>How do intonation and word</i>	
<i>stress help us to understand?</i>	
<i>IELTS Section 4 task – following a</i>	
<i>flow chart</i>	
<i>IELTS Section 4 task –</i>	
<i>table/flow chart completion and</i>	
<i>multiple choice</i>	

### THE READING MODULE

<b>Introduction</b>	28
<b>UNIT 1</b> Orientating yourself to the text 29	
<i>Titles and sub-headings</i>	
<i>Paragraphs</i>	
<b>UNIT 2</b> Skimming/scanning for specific 33	
<i>information and detail</i>	
<i>Short-answer questions</i>	
<i>IELTS task – labelling a diagram</i>	
<i>IELTS task – chart/table completion</i>	
<b>UNIT 3</b> Identifying main and supporting 38	
<i>ideas</i>	
<i>Multiple choice</i>	
<i>IELTS task – multiple choice</i>	
<i>IELTS task – note-taking</i>	
<b>UNIT 4</b> Improving global reading skills 42	
<i>Paragraph headings</i>	
<i>IELTS task – paragraph headings</i>	
<b>UNIT 5</b> Summarising 46	
<i>Completing a summary</i>	
<i>Understanding paraphrase</i>	
<b>UNIT 6</b> Understanding argument 49	
<i>Argument or fact?</i>	
<i>IELTS task – identifying arguments</i>	
<i>IELTS task – matching</i>	
<b>UNIT 7</b> Identifying opinion/attitude and 53	
<i>making inferences</i>	
<i>Fact, opinion or claim?</i>	
<i>IELTS task – Yes/No/Not given</i>	
<i>IELTS task – Multiple choice</i>	
<b>UNIT 8</b> The General Training module, 57	
<i>Section 1</i>	
<i>Multiple choice</i>	
<i>IELTS task – True/False/Not given</i>	
<i>IELTS task – matching</i>	
<b>UNIT 9</b> The General Training module, 62	
<i>Section 2</i>	
<i>IELTS task – matching</i>	
<i>IELTS task – paragraph headings</i>	

## THE WRITING MODULE

<b>Introduction</b>	66
<b>UNIT 1</b> Describing facts and figures	67
<i>Bar charts</i>	
<i>Pie charts</i>	
<i>Tables</i>	
<b>UNIT 2</b> Describing trends	69
<i>Line graphs</i>	
<i>Examining the axes</i>	
<b>UNIT 3</b> Summarising data	73
<i>Selecting important information</i>	
<i>Comparing data</i>	
<i>Grouping information</i>	
<b>UNIT 4</b> Describing a process	76
<i>IELTS Task 1</i>	
<b>UNIT 5</b> General Training, Task 1	78
<i>The task</i>	
<i>The purpose</i>	
<i>Explaining the situation</i>	
<b>UNIT 6</b> General Training, Task 1 contd	80
<i>The message</i>	
<i>IELTS Task 1</i>	
<b>UNIT 7</b> Academic and General Training, Task 2	82
<i>Understanding the instructions</i>	
<i>Approaching the task</i>	
<i>Forming ideas</i>	
<b>UNIT 8</b> Planning a structure	85
<i>Organising ideas</i>	
<i>The introduction</i>	
<i>The conclusion</i>	
<b>UNIT 9</b> Introducing topics and main ideas	88
<i>Expressing views</i>	
<i>Making concessions</i>	
<i>Refuting an argument</i>	
<i>Defining/explaining</i>	
<b>UNIT 10</b> Developing an argument	91
<i>Making the main argument clear</i>	
<i>Providing support</i>	
<b>UNIT 11</b> Writing your answer	93
<i>Writing coherently</i>	
<i>Building complex sentences</i>	

## THE SPEAKING MODULE

<b>Introduction</b>	96
<b>UNIT 1</b> Part one of the Speaking test – the interview	98
<i>Becoming more fluent</i>	
<i>Willingness to participate and expand</i>	
<i>More practice for part one</i>	
<b>UNIT 2</b> Part two of the Speaking test – the long turn	102
<i>Preparing your talk</i>	
<i>Explaining how you feel – now and then</i>	
<i>More practice for part two</i>	
<i>Giving short answers to the follow-up questions</i>	
<b>UNIT 3</b> Part three of the Speaking test – the discussion	106
<i>Exploring the theme</i>	
<i>Producing a reasoned response</i>	
<i>More practice for part three</i>	

## SUPPLEMENTARY ACTIVITIES

Listening	109
Reading	111
Writing	115
Speaking	122

## IELTS PRACTICE TEST

Listening	127
Academic Reading	133
Academic Writing	144
General Training Reading	146
General Training Writing	157
Speaking	159

## RECORDING SCRIPT 160

## ANSWER KEY 176

## SAMPLE ANSWER SHEETS 190

## ACKNOWLEDGEMENTS 192