
Contents

<i>List of Illustrations</i>	<i>viii</i>
<i>Acknowledgements</i>	<i>ix</i>
Introduction	1
1 Getting started and keeping going	10
2 A standard approach to organisation	27
3 Alternative forms of writing	45
4 Style	63
5 Editing	81
6 Collaborative writing	97
7 Writing for publication	112
<i>References</i>	<i>142</i>
<i>Name index</i>	<i>152</i>
<i>Subject index</i>	<i>155</i>