A No-Nonsense Guide to Academic Writing

Contents

First words

Why 'no-nonsense'? 7

The essay/dissertation/thesis

The title

What makes writing 8
'academic'? Why is it wise to
think of an essay as a debate,
not a manifesto?
Your title is best thought of, at 13

The Introduction

Defining your terms

Limiting your scope

Stating your position

Describing your methodology

The received opinion

Sources

least initially, as a question.

17

- Here you make a statement of 17 intent: define ambiguous terms in your title;
- place limits on the scope, or 20 focus, of your essay;
- and state your own (perhaps 22 intuitive) position.
- What data will you collect and 23 how will you collect it and use it? Why did you make the choices you made?

25

Why is it good debating practice 29
to give a fair account of the
case you seek to counter? How
do you judge the
worthwhileness of your
sources?
How will you record what you 34
find in the sources that you
might want to make use of?

Note-making

Quotation	How and to what extent will you quote from those sources?	36
References	And how will you signal what sources you have used within the text of your essay?	38
Your counter-argument		42
Evidence	Being aware of possible bias; what sort of evidence will you look for and use to support your case?	43
Examples	The need for relevant examples,	45
Facts	and dependable facts.	47
Conclusion	How tentative should your conclusion be? Might you have changed your mind in the course of your research? Awareness of possible alternative conclusions.	49
Summary diagram		53
A (short) sample essay	'Does the fact that we have a concept of evil mean that evil exists?'	54
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